

IRWA Region 3 – Leadership Group Conference Call

**Conference Call Minutes
Taken by Carrol D. McCracken**

October 9, 2019



- 1) The meeting was called to order at 9:00 a.m. by Penny Rolf, Chair. Those in attendance:

Penny Rolf, Region Chair	Chapter 37: Teresa McClure
Dan Leshner, Region Vice-chair	Chapter 41: Jay Walton & Amanda Vande Voorde
Carrol McCracken, Region Sec./Treasurer	Chapter 72: Ray Barchenger
Chapter 5: Martha Long and Natalie Meighan	Chapter 78: Joel Walker
Chapter 20: Ben Barker & Mindy Leadholm	IEC: None

- 2) Congratulations to Chapter 37 – Penny
- a) They have had a 5% membership growth which will get them 3 free 2020 memberships and 1 free conference registration. A great job by Wendy Cromer, Chapter Membership Chair, and Teresa McClure, Chapter Director.
- 3) Fall Forum Wrap up Comments - Penny
- a) People appreciated the training and topics
 - b) The farming presentation was good
 - c) Some concerns were expressed about the distance/cost of travel to evening events, a future goal may be to have them closer to the event hotel.
- 4) Conflict of Interest Forms - Dan
- a) Dan Leshner reached out to those that needed to submit their form. Dan asked the Chapter representatives to follow up with the people who still need to submit them who are listed below:
 - i) Ch. 5 – Scott Arnold and Alex Smith
 - ii) Ch. 41 – Sarah Cook and Paul Gibson
 - iii) Ch. 78 – Jeremy Marlar and Jennifer Schuller
 - b) When forms are not turned in, the wrong people are invited to important meetings and calls.
 - c) HQ hasn't quite gotten the process down for who should submit forms
 - d) Our region will try to have Chapter presidents gather these from members who can bring them to the Spring Forums or the annual caucus.
 - e) If people take over during a term, it is important for them to complete the form and send it to Carlos Gonzales at HQ.

- 5) Chapter Attendance by Reg. Chair/Vice Chair
 - a) This spring Chapter 5 and 37 are having a joint meeting at Lake of the Ozarks on April 3rd.
 - b) Chapter 20 will be hosting the Spring Forum in March and officers will be in attendance. C)
 - c) Chapter 41 meeting will be held on October 30. Carrol will attend, will see if Dan or Penny can also attend.
 - d) Chapter 72 may schedule a meeting in Sioux Falls in late January combined with a course and membership drive.
 - e) Chapter 78 has a quarterly meeting set for November 19, 2019.

Please let Penny, Dan, and Carrol know about upcoming chapter meetings and events as they will try to schedule attendance by one of them at those events. They will try to visit, especially if there are special events for any Chapter.

- 6) President/Treasurer and Membership/Education Conference call updates - Dan.
 - a) Dan attended both calls.
 - b) Dan reached out to the Education Chairs to promote their attendance.
 - c) There is a lot of information HQ needs to get to the Chapter leaders.
 - d) He mentioned possibly getting a slide presentation given by Tim Drennan so it can be shared, at the next Spring Forum.
 - e) Spring Forum should have a training component.
 - f) Education PowerPoint has been sent to a few education chairs or other officers, will be sent to all Chapter Presidents.
- 7) Nominations – Penny
 - a) POTY nominations due 12-31-19 and need to be sent to Penny's attention
 - i) They will then be shared with Dan and Carrol with judging completed by end of January.
 - ii) Please do nominations for your Chapter leaders. Last year there were 6-7 applications.
 - iii) Each Region officer scores the applications independently and then they are averaged.
 - b) Other award applications are due by the end of January.
 - c) Region Secretary/Treasurer position candidates – no candidates yet.
 - (1) Officer duty - a 2-year commitment for Secretary/Treasurer
 - (2) After the 2-year term, there would be elections for Vice Chair and then Chair positions – each office is a 2-year commitment.
 - ii) Promote within your chapters for anyone interested
 - iii) Submit any resumes, flyers or other promotional information for possible candidates
 - iv) The election would happen at the Spring Forum in Mpls – 2020.
- 8) Young Professionals Report – Amanda
 - a) There was a YP call yesterday with representatives from all the regions. These are held monthly.

- b) Kelsey McGregor will be taking over as a representative for Region 3, taking over for Sarah Cook.
 - c) Amanda sent out an email trying to get YP members from other chapters. If there aren't any active YP's in other Chapters, please let Amanda know.
 - d) Amanda has asked Tim Drennan about getting a report listing any members born in 1984 or after. She has received some information and will be contacting those members.
 - i) Form send out by Amanda on YP's from each chapter.
 - ii) Missing a representative from Ch. 5
 - iii) Would like to add more names from the other chapters as well
 - e) YP Committee has been asked and will step up to help plan the YP event at the Spring Forum with Chapter 20 being busy with the Forum and Annual Conference.
 - f) It would be nice to have each Chapter YP representatives participate in Region 3 - YP calls, in addition to the calls for Interational Committee YP calls.
 - g) Region YP calls were occurring, but have fallen apart, but they hope to restart them after they can build a list of participants. – May need to set regular dates and times rather than try to accommodate schedules.
 - h) Scholarships – At a Region level, it still needs to be addressed. Mindy offered the word document from last year.
 - (i) Will need to set up a deadline
 - (ii) YP Budget – Carrol will get information to Amanda about the YP fund after the call.
- 9) 2020 Spring Forum – Ben
- a) Will be hosted by Chapter 20 in Minneapolis at the Hilton, March 15-17
 - b) Fred Easton will be instructing a course
 - c) Will have more details within the next few months, including the cost
 - d) No flyer yet for sharing
- 10) 2020 Conference – Dan and Mindy
- a) Will be meeting with HQ staff in Minneapolis next week to go over details
 - b) Close to rolling out volunteer website. Let your Chapter members know it will be coming.
- 11) IRWA Education Calendar – Dan Leshner has been working on coordinating courses for a good mix for our Region.
- a) Has sent out the 3-year calendar to each chapter's education chairs. Encourage them to join in on these calls.
 - b) Dan can help with Chapters wanting to set up courses.
 - c) A list of CLIMB certified instructors and their contact information was included with the calendar.
 - d) Courses 501 and 502 will be held by Chapter 78 at Lincoln, Nebraska, on May 18-21, 2020.

12) IGC Meeting details were presented at the Fall Forum. No questions were asked. – Sept. 13-14

13) Website – Please review to ensure your Chapter information is current.

a) Please review the website to make sure your chapter info is correct and that it is up to date on upcoming events, etc. Jen Berry is willing to continue with the website and seems to enjoy it.

14) The next call will be November 8, 2020.

15) The meeting adjourned at 9:35 a.m.