



MEETING MINUTES – March 18, 2021

Meeting Location: Virtual Meeting, via Skype and Phone

Meeting Date: March 18, 2021

Attendees: 31 Chapter 37 members

The Chapter meeting was called to order at 11:33 A.M. by Jody Harness, President

CHAPTER BUSINESS

REPORTS:

Secretary's Report:

Minutes from the October 22, 2020 meeting were presented. A motion to approve the meeting minutes as written was made and seconded. Motion passed.

Treasurer's Report:

Treasurer's Report was presented by Jody Harness. A motion to approve the Treasurer's Report was made and seconded. Motion passed.

Membership Chair Report:

Membership Chair Report was presented by Wendy Cromer. As of December 2020, Chapter 37 had 114 members. As of January 2021, Chapter 37 had 116 members and 2 memberships pending. Wendy will reach out to certain members regarding membership renewals.

Education Chair Report:

Education Report was presented by Kristin Bauman. During the Spring Forum, it was decided that the specialty designation of RWA would no longer be available and the IRWA will move towards a general designation. Any courses in progress will be honored towards your certification goals. One of three course offerings will be voted on by membership to be offered virtually before the end of the fiscal year in July. The International Education Conference is planned for June 6-9, 2021 in San Antonio, TX.

Professional Development Chair Report:

Professional Development Report was presented by Kim Gross. The board will vote for travel expenses related to forums and conferences. Christina Kible received SR/WA designation and other members are continuing work toward their own designations.

Kim Gross will be speaking on condemnation in the Right of Way industry at the Conference. There will also be a luncheon on Day 1 of the Conference to acknowledge those members who have achieved new designations.

Region 3 Report:

No new business.

Young Professionals Report:

No new business.

Communication Committee Chair Report:

No new business. Brendan Weiler advised that if anything needs to be added to Chapter 37 website, please contact him.

New Business

- Donation of \$375 was made to benefit the Right of Way International Education Foundation at the IGC Golf Tournament. The motion was voted on during the February 24, 2021 Chapter board meeting. The donation amount was previously reported as \$300 in error.
- The APWA (American Public Works Association) has a national conference scheduled in summer or fall 2021. The conference will take place in St. Louis. Chapter 37 has the opportunity to occupy a booth at the conference.
- Chapters can host courses virtually and members can receive the same credit as if they attended an in-person course.
- Carrol McCracken will replace Dan Leshner as Region 3 Vice Chair.
- The positions of Second Vice-President and Secretary are available. The Treasurer position is occupied, but available to anyone who is interested.
- 2021 International Education Conference-Chris Scharth and Tara Green will receive sponsored conference registrations.
- Travel Expenses-Discussion regarding reimbursement of travel expenses resulted in the following: Conference registration fees of \$575 are reimbursable for Jody Harness, \$500 for Kristin Bauman for virtual attendance. If attendance was in-person, the reimbursable fees could be up to \$1,000 for President, \$500 for Vice-President and \$500 for an International Director or voting member.
- Tara Green encouraged members to invite others to get involved in chapter board roles.

MOTION TO ADJOURN: Motion to adjourn was made at 12:25 P.M. and seconded. Motion to adjourn passed.

These minutes respectfully submitted by Roxanne Young, Secretary, IRWA Chapter 37.

International Right of Way Association



Treasurer's Report ~ May 20, 2021

Chapter 37 Balance as of **March 18, 2021**

\$34,785.18

Deposits:

03/31/2021, 2nd CHIP Compliance Incentive
from Headquarters

\$140.00

04/21/2021, Chapter Dues

\$2,525.00

Total Deposits

\$2,665.00

Expenses:

04/11/2021, #1230, RWIEF, Golf
Sponsorship

\$375.00

04/11/2021, #1231, Kristen Bauman,
Reimbursement for Education Conference

\$500.00

04/11/2021, #1232, Kristen Bauman,
Reimbursement for Education Conference

\$575.00

Total Expenses

\$1,450.00

Chapter 37 Balance as of **May 20, 2021**

\$36,000.18

Respectfully submitted:

Matthew D. Hoven
Treasurer, Chapter 37

Region/Chapter Statistics as of March 31, 2021

Region	Chapter	Membership	Online (Members)	Classroom (Members & Nonmembers)	Total Participants
01	01	265	37	0	37
	02	162	33	0	33
	11	186	60	21	81
	27	155	40	0	40
	28	193	71	14	85
	42	59	4	0	4
	44	54	5	0	5
	46	22	1	0	1
	47	51	26	0	26
	50	53	41	0	41
	57	91	17	13	30
	67	117	28	0	28
	73	66	9	0	9
	Total	1474	372	48	420
02	08	467	116	11	127
	33	223	55	0	55
	36	455	76	14	90
	39	181	45	13	58
	43	111	20	0	20
	51	31	4	0	4
	74	215	68	10	78
	85	6	0	0	0
	Total	1689	384	48	432
03	05	67	5	0	5
	20	147	37	53	90
	37	117	33	0	33
	41	111	27	51	78
	72	95	16	0	16
	78	89	37	74	111
	Total	626	155	178	333
04	09	128	27	0	27
	14	97	8	0	8
	15	50	5	9	14
	16	66	10	26	36
	18	52	3	0	3
	23	12	1	0	1
	52	276	68	26	94
56	47	14	0	14	
	Total	728	136	61	197
05	07	151	12	0	12
	10	174	29	20	49
	12	143	30	0	30
	13	195	13	0	13
	17	185	68	24	92
	21	119	8	0	8
	25	100	11	30	41
	Total	1067	171	74	245
06	22	105	17	10	27
	24	96	12	0	12
	26	183	45	0	45
	31	299	50	0	50
	32	86	18	26	44
	40	40	2	0	2
	82	34	22	0	22
	Total	843	166	36	202
07	03	191	37	0	37
	04	301	97	163	260
	19	45	8	0	8
	45	29	3	11	14
	49	85	25	3	28
	64	31	3	0	3
	71	32	9	0	9
	Total	714	182	177	359
08	29	277	71	46	117
	63	45	2	0	2
	65	53	5	0	5
		Total	375	78	46
09	06	211	58	61	119
	38	123	61	28	89
	53	60	14	17	31
		Total	394	133	106
10	48	142	30	0	30
	54	82	14	0	14
	62	113	41	0	41
	66	29	8	0	8
	79	81	29	0	29
	Total	447	122	0	122
At Large	83	24	0	0	0
	84	29	15	0	15
	86	28	1	0	1
	87	71	0	0	0
	No Affiliation	0	276	854	1130
	Atlarge	259	39	0	39
	Total	411	331	854	1185
Total		8768	2230	1628	3858

Note: Chapters 84, 86 & 87 classroom attendees are part of IRWA Contract courses

Note: Dissolved Chapters 35 and 55 are not included in this report